

School Report

TO THE STUDENT: Please print your name, address, and school below and give this form and a stamped, addressed envelope for each school to your head of school, principal, or guidance counselor.

Student's name _____
Last First Middle Grade

Student's address _____
Street City State Zip/Postal Code Country

School _____

TO THE SCHOOL OFFICIAL: The student named above is a candidate for admission. The Admission Committee places considerable weight on the academic and personal qualifications of each student. Your recommendation is vital to our process. We would appreciate your most candid and thoughtful responses.

How well do you know the student academically? _____ As a person? _____

Please send with this report:

- Final or mid-semester grades for fall term (must be included)
- Grades since 7th grade, if available
- Standardized test scores
- Recent teacher reports, if any
- A school profile, if available

In what month does your school year end? _____

Please explain your school's grading system. What is the passing mark? _____ Honors mark? _____

What percent of your students receive which grades? _____

Does your school rank? Yes No Is your rank: Approximate Exact How many students are in the entire grade? _____

This candidate ranks _____ out of _____. _____ other students share this rank.

Does your school use a block scheduling system? Yes No

Are students placed in sections according to ability? Yes No If yes, please tell us in which level the applicant is placed for each subject.

What are the first three words that come to mind to describe this student?

In what way has the student made significant contributions to your community?

If the student is relatively strong or weak in any specific area, please elaborate.

Has the student ever been dismissed, suspended, placed on probation, or received other serious disciplinary sanction? Has he or she withdrawn from school voluntarily for an extended period of time for reasons other than health? If the answer to either of these questions is yes, please provide a full explanation on a separate piece of paper.

Please place check marks at the points that represent your evaluation of the student in comparison to other students in his or her age group. If you have no fair basis for judgement, do not hesitate to say so.

	ONE OF THE TOP FEW I HAVE EVER ENCOUNTERED	EXCELLENT (TOP 10% THIS YEAR)	GOOD (ABOVE AVERAGE)	AVERAGE	BELOW AVERAGE	NO BASIS FOR JUDGMENT
Academic Potential						
Academic Achievement						
Intellectual Curiosity						
Effort/Determination						
Ability to Work Independently						
Organization						
Creativity						
Willingness to Take Intellectual Risks						
Concern for Others						
Honesty/Integrity						
Self-Esteem						
Maturity (relative to age)						
Responsibility						
Respect Accorded by Faculty						
Respect Accorded by Peers						
Emotional Stability						
Overall Evaluation as a Person						
Overall Evaluation as a Student						

If the student's attendance record is not listed on the transcript, please indicate the number of days he or she has been absent or tardy each year while at your school.

If the student is not, or has not, been in good academic standing, please explain.

Please add any additional information that will give us a more complete picture of the student.

Thank you for taking the time to complete this evaluation. Your reflections are an important part of the candidate's application.

Signature

Date

Mailing Address

Printed Name

E-mail Address

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Title

Telephone